

**American Renaissance School  
Board of Directors Meeting  
July 10, 2019 5:30pm**

***Mission:***

***To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach their fullest potential as students and citizens.***

Board Members in Attendance: Raphael Weeks, Jonathan Bell, Michele Knapp, Tracy Sain, Danny Carpenter, Caity Gordon

Board Members Not Present: Tori Cearlock, Frank DiGangi

Administrative Staff Present: Jim Duffey, Jessica Duncan, Tai McMiller, Danielle Cusick

**Call to Order**

Michele Knapp

**Approval of Agenda**

Michele Knapp

Motion by Tracy, 2nd by Danny.

**Approval of Minutes**

Michele Knapp

Motion by Danny, 2nd Tracy.

**Public Comments**

[none]

**Committee Reports**

- Fundraising
  - RAP Report
    - Uniform orders are live!
    - Welcome Breakfast for staff on the 7th
    - Discount cards are lined up and ready to go
  - Corey contacted Jim and let him know that we did exceed the \$100k fundraising goal
- Governance
  - No report
  - Jonathan: committee will meet to discuss officers and come back with a recommendation
- Personnel
  - Closed session
  - School Reports | Recommendations for hire

- Jessica recommends Madeleine Matthews for new Kindergarten teacher position
    - Jessica recommends Christina Zanotti to replace teacher in 3rd grade position
    - “ recommends Janet Spicer [sp?]
    - NOTE: New first grade position has been filled by shifting some teachers’ roles
    - 2 EC Middle School positions
      - Per Jim, current EC teacher is going to go full time
      - Heather Bauduin/Carr is taking the 2nd EC teacher position
    - Caity moved to accept recommendations. Raphael seconded.
- Finance
  - Monthly Financial Statements - May 2019 Report
    - \$218k deficit in May period
    - \$244k surplus YTD
    - 91% of revenue had come in by the time of the last meeting with Corey
    - 100% federal funds came in
    - Question from Michele: Technology Revenue line item is a bit low. Jim to follow up and see if some of the fees were miscoded.
    - General and Admin Expenses are high: some workshops (instructional) were miscoded as administrative workshops. When properly distributed, the workshop spend is actually under budget.
    - Current balance \$339k (a little low)
    - Surplus on account balance \$55k
    - YTD should come out at \$31k-\$33k
    - *Jonathan moved to accept financial report. Tracy 2nd.*
  - State budget still hasn’t been approved, but ARS will have enough funds to operate through August. Raleigh is going to have a resolution by then, so there shouldn’t be any issues.
- Facilities
  - Update:
    - Permits have been applied for in the elementary school building.
      - Would like to move EC classroom on the 3rd floor of the middle school to the main floor.
      - Fire inspector will advise on placement of one of the walls in relation to sprinkler.
      - Volunteers and donors are assisting to offset the cost of construction and FF&E (desks, etc.).
- **School Reports**
  - Elementary School
    - Recommendations for hire (see Committee Reports - Personnel)
  - Middle School
    - ARS has been entered into the “A+ Schools of NC,” an arts school organization.
  - Exceptional Children
    - Recommendations for hire (see Committee Reports - Personnel)
    - Created new workflow charts for clarification
    - Looked at structures, funding, curriculum programs, eligibility process, and more

- Also took state numbers into account. State recommends a maximum student/teacher ratio; ARS met this goal in most contexts except one, which was a special case.
- Making efforts to streamline the EC substitute process (following up on feedback and comments made by parents this year)
- Manual will be prepared and made available to parents in the upcoming months
- EOG
  - Danielle: heading in the right direction
  - With changed to the math EOG, be prepared for an initial drop in scores statewide
  - Teacher training in early August for K-3

***Jonathan moved to go into closed session. Raphael 2nd.***

**Closed Session - Personnel, negotiated contracts**

***Jonathan moved to close. Tracy 2nd.***

\*\*\*\*\*

Signed by officer Caity Gordon