

American Renaissance School
Meeting of the Board of Directors (BOD)
Open meeting minutes
Wednesday, September 6, 2017
6:00 p.m.

Dated Wednesday, September 6, 2017

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

Board Members Present: Harriette Bailey, Michele Knapp, Frank DiGangi, Jonathan Bell, Marc Davis, Sharon Bell, Kameron Brown, Ben Stikeleather, Tai McMiller

Board Members Absent: n/a

Administrative Staff Present: Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

2. Public Comment – N/A

3. Adoption of Agenda

- Michele Knapp moved to adopt the agenda. Motion was seconded by Frank DiGangi. Motion passed.

4. Approval of Minutes

Michele Knapp moved to approve the minutes with necessary revisions. Motion was seconded by Jonathan Bell. Motion passed.

5. Installation of New Board Members

Tai McMiller, Kameron Brown and Ben Stikeleather were sworn in by Michele Knapp

6. Recognitions

- Hannah Brantley – Beginning Teacher Coordinator
- Hannah Ellis & Caroline Speaks – Student Council Coordinators
 - Developing school spirit; received lots of membership applications already
- School Renovations
 - Cammie and Adam McDonald
 - Nancy Chick
 - Mike Davis
 - John Saunders

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- Todd Fowler
- Backpack Program – serving 30 children; in need of donation for food drive

7. RAP

- Discount cards have been going well; \$8K already submitted
- 3b tickets are being sold as well
- Want to increase communication for families; created a Volunteer

Coordinator, Anna Bell

New Business

Committee Reports

▪ **Finance**

- July 2017 budget & financial analysis submitted
- Projected to set aside 2% from each year based on the strategic plan
- Working on budget amendments for upcoming academic year
- 20-day headcount is September 13
- Currently at capacity of 549 students
- Working on identifying where funds in PayPal account can/should be reflected in current budget

- Jonathan Bell moved to accept the budget and financial report as presented. Motion was seconded by Kameron Brown. Motion passed.

▪ **Governance**

- BOD Committee Membership recommendation was submitted to the full BOD. Recommendation was seconded by Jonathan Bell. Motion passed.

▪ **Personnel**

- Recommend Exception Children Director – Kay Johnson
 - Jonathan moved to approve the hiring of Kay Johnson. Motion was seconded by Frank DiGangi. Motion passed.
- Recommend Holly Fox as part-time TA
 - Michele Knapp moved to approve the hiring of Holly Fox. Motion was seconded by Frank DiGangi. Motion passed.

▪ **Development/Fund raising**

- Krystal Wilkinson, Statesville Country Club, presented idea for hosting a Golf Tournament as a fundraiser on March 23, 2018.
- Spring Gala will be held at the Statesville Country Club

▪ **Property and Facilities**

- Working all angles to determine best option for ARS in the future

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- Seeking a second opinion to GL Wilson report
- Looking for potential investors
- Renovation to current building has been completed; building looks great
- Tradd St. property is in a holding pattern until future plans are determined; in discussion with Chad Odom regarding maintenance of property grounds
 - Waiting on response from insurance adjuster regarding payment for tree removal; Ed Brooks will be used to complete the removal
 - Need to get recommendations from insurance regarding signage and fences around/on the property.
- **School Report**
 - Facilities Update
 - Possible lease-back option (build campus up front; then 20-year lease)
 - HVAC issues have been shared with landlord
 - Testing Update/Student Outcomes
 - School report card will be released September 7
 - ARS did not make anticipated growth by .16
 - School Report card will be posted on website
 - Looking at ways to complete vertical alignment with Strategic Plan, School Improvement Plan (SIP) and Professional Development Plans (PDP)
 - MTSS
 - Baseline established early with MAP testing; plans will be developed based on MAP results
 - Planning meetings with teachers 2x/week to cover standards
 - Will present a more detailed report at next BOD meeting
 - Other
 - Looking for 2 grants for funding
 - Parent/principal meeting scheduled for September 7
 - Substitute training scheduled for September 13
 - Cultural Diversity training scheduled for September 27
 - Upcoming events
 - Allison Woods
 - Zoo in April 2018
 - Farewell party for Betsy Rosenbalm is scheduled for September 11
 - Establishing Sunshine Committee to address nurturing goal on ARS' Strategic Plan
 - 6-8 Campus

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- Middle grade athletics have started: cross country, soccer, volleyball, and football (4 students playing with Statesville Christian School)
- Field trip to UNC-CH on October 10
- AIG students have been identified (determined by MAP scores, teacher recommendation, grades). Sessions to begin next week
- Charter Renewal
 - Took 1st step and submitted letter of intent
 - Next steps are being planned

8. Board Chair Remarks

N/A

9. Closed Session (if needed) – No Closed session

10. Next Meeting and Adjourn –

The next meeting of the board of directors will be on October 4, 2017 6:00 pm in the K-5 Building board room.

Harriette Bailey made a motion to adjourn.
The motion was seconded by Jonathan Bell.
The motion carried.

A motion to approve these board minutes is made, seconded and passed.

Approved on: October 4, 2017 Signature of Officer: Harriette N. Bailey