

**American Renaissance School  
Board of Directors Meeting  
April 3, 2019 5:30pm**

***Mission:***

***To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach their fullest potential as students and citizens.***

Board Members Attending: Michele Knapp, Kameron Brown, Caity Gordon, Danny Carpenter, Raphael Weeks, Jonathan Bell, Tori Cearlock

Board Members Not Present: Frank DiGangi, Tracy Sain

Administrative Staff Present: Jessica Duncan, John Mairs, Andrea Leluika, Kay Johnson, Danielle Cusick, Tai McMiller

Administrative Staff Not Present: Jim Duffey

- |  |                |
|--|----------------|
| 1. Called to Order at 5:30pm   | Michele Knapp  |
| 2. Approval of Agenda  | Michele Knapp  |
| ○ <i>Kam moved to approve agenda, Caity seconded motion</i>  |                |
| 3. Recognition   | Administration |
| ○ Student Ambassadors or Career Fair   | McMiller       |
| ■ Over 30 3rd-8th grade student ambassadors  |                |
| ■ This semester worked a lot with 5th-8th  |                |
| ■ Worked on awareness, self esteem   |                |
| ■ "Fab 5" 5th Graders received certificates from Ms. McMiller  |                |
| ○ Beverly and David Brown  | Johnson        |
| ■ Advocates for EC students and classrooms   |                |
| ○ Caroline and Hannah, Celebrating Differences Week  | Johnson        |
| ■ Special wardrobe/uniform highlights on certain days to celebrate differences   |                |
| ○ 3rd Grade Poetry Cafe  | Cusick         |
| ■ Team of 3rd grade teachers organized poetry cafe   |                |
| ○ Charles Rinehimer- State Champion  | Duncan         |
| ■ Won 1st place in his class for wrestling (on state level) via Concord team   |                |
| ○ Fire Safety  | Duncan         |
| ■ Competition at MCC   |                |
| ■ Led by Ms. Emily Keith (4th grade) and Ms. Lail (5th grade)  |                |
| ■ 1st place for 5th grade team   |                |
| ■ They will move on to next level (in Concord next Wednesday)  |                |
| 4. Approval of Minutes   | Michele Knapp  |
| ○ Motion to approve by Jonathan, seconded by Tori  |                |
| 5. Public Comments   |                |
| 6. Committee Reports   |                |
| ○ Finance Monthly  |                |
| ■ Financial statements reported by Danny Carpenter (filling in for Frank)  |                |
| ● <i>Motion to approve by Jonathan, seconded by Danny</i>  |                |
| ■ Fraudulent Activity on Account   |                |
| ● Fraudulent charge detected and stopped   |                |
| ● Rather than change accounts, we are keeping a close eye on all transactions. All checks that are written will be reported to bank. |                |

**NEXT BOARD MEETING May 1, 2019 at 5:30pm**

- Fundraising
    - RAP Report - moved to end of meeting
  - Facilities
    - Danny - nothing to report
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  - Governance
    - Meetings have been bumped to next Tuesday per Jonathan
  - Personnel
    - Nothing to report
7. School Report
- Safety Plan and Procedures Leadership Team
    - Det. Hicks was a former school resource officer and very knowledgeable about needs for a safety plan for ARS.
    - Met with ARS team today
    - “Reunification Plan” - how to handle students, parents, and staff after active situations occur.
    - 112 page survey will be conducted on each building next week
    - Will likely run a lockdown drill for the admin team (not an active shooter drill)
      - This way the admin team will participate in the drill rather than run it.
    - Will also provide some training for staff and review school safety plan as a whole.
    - A good deal of the analysis has to do with slowing down an active shooter. For example, a special film on glass doors and windows; sealable doors.
    - Danny: look into SERA? This is a NC digital database that compiles floor plans and points of egress and provide to local law enforcement.
    - Black boxes in each building need to be made consistent and complete. Supposed to be floor plans etc. for law enforcement in active situations.
    - *John to inquire about SERA.*
  - K-8 Art Crawl Event Leadership Team
    - Both buildings will display student artwork, serve refreshments.
    - Downtown partner is Betty’s School of Dance
    - Event is from 5pm-7pm, but ARS will stay open until 8:30pm
      - 5pm Betty’s performance
      - 6pm poetry
      - 6:30pm 6th grade chorus
    - Canvas/Community Art Piece will be in front of middle school
    - K, 1, and 2 will work with middle school students to paint pottery pieces
    - Piece of artwork from every elementary school student will be on display

**Closed Session - Personnel & Facilities**

*Jonathan moved to enter closed session. Danny seconded.*

*Reentered Open Session.*

- 8. RAP REPORT - Shannon and Gretchen
  - \$35,266.67 was made on the Golf & Gala event!
  - Need to start working earlier, especially in terms of sponsorships.

- Team gathered over \$10k in auction items the week of the event alone.
- Marketing Intern was a fantastic asset.
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***Motion to adjourn by Jonathan. Seconded by Kam.***

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Signed by officer Caity Gordon

### **AGENDA ITEM REQUEST**

**SPECIFIC ACTION REQUESTED:**

**AGENDA MEETING DATE REQUESTED:**

**FROM:**

- 1. Current and future budget implications:**
- 2. Potential cost savings:**
- 3. Non-monetary value:**
- 4. Mandate or plan recommendation:**
- 5. Funding origin:**
- 6. Consequences for not acting:**
- 7. Downside:**
- 8. Department Recommendation:**

**Director's Comments:**

Signature:

Date: