

**American Renaissance School
Board of Directors Meeting
July 10, 2019 5:30pm**

Mission:

To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach their fullest potential as students and citizens.

Board Members in Attendance: Raphael Weeks, Jonathan Bell, Michele Knapp, Tracy Sain, Danny Carpenter, Caity Gordon

Board Members Not Present: Tori Cearlock, Frank DiGangi

Administrative Staff Present: Jim Duffey, Jessica Duncan, Tai McMiller, Danielle Cusick

Call to Order

Michele Knapp

Approval of Agenda

Michele Knapp

Motion by Tracy, 2nd by Danny.

Approval of Minutes

Michele Knapp

Motion by Danny, 2nd Tracy.

Public Comments

[none]

Committee Reports

- Fundraising
 - RAP Report
 - Uniform orders are live!
 - Welcome Breakfast for staff on the 7th
 - Discount cards are lined up and ready to go
 - Corey contacted Jim and let him know that we did exceed the \$100k fundraising goal
- Governance
 - No report
 - Jonathan: committee will meet to discuss officers and come back with a recommendation
- Personnel
 - Closed session
 - School Reports | Recommendations for hire

- Jessica recommends Madeleine Matthews for new Kindergarten teacher position
 - Jessica recommends Christina Zanotti to replace teacher in 3rd grade position
 - “ recommends Janet Spicer [sp?]
 - NOTE: New first grade position has been filled by shifting some teachers’ roles
 - 2 EC Middle School positions
 - Per Jim, current EC teacher is going to go full time
 - Heather Bauduin/Carr is taking the 2nd EC teacher position
 - Caity moved to accept recommendations. Raphael seconded.
- Finance
 - Monthly Financial Statements - May 2019 Report
 - \$218k deficit in May period
 - \$244k surplus YTD
 - 91% of revenue had come in by the time of the last meeting with Corey
 - 100% federal funds came in
 - Question from Michele: Technology Revenue line item is a bit low. Jim to follow up and see if some of the fees were miscoded.
 - General and Admin Expenses are high: some workshops (instructional) were miscoded as administrative workshops. When properly distributed, the workshop spend is actually under budget.
 - Current balance \$339k (a little low)
 - Surplus on account balance \$55k
 - YTD should come out at \$31k-\$33k
 - *Jonathan moved to accept financial report. Tracy 2nd.*
 - State budget still hasn’t been approved, but ARS will have enough funds to operate through August. Raleigh is going to have a resolution by then, so there shouldn’t be any issues.
- Facilities
 - Update:
 - Permits have been applied for in the elementary school building.
 - Would like to move EC classroom on the 3rd floor of the middle school to the main floor.
 - Fire inspector will advise on placement of one of the walls in relation to sprinkler.
 - Volunteers and donors are assisting to offset the cost of construction and FF&E (desks, etc.).
- **School Reports**
 - Elementary School
 - Recommendations for hire (see Committee Reports - Personnel)
 - Middle School
 - ARS has been entered into the “A+ Schools of NC,” an arts school organization.
 - Exceptional Children
 - Recommendations for hire (see Committee Reports - Personnel)
 - Created new workflow charts for clarification
 - Looked at structures, funding, curriculum programs, eligibility process, and more

- Also took state numbers into account. State recommends a maximum student/teacher ratio; ARS met this goal in most contexts except one, which was a special case.
- Making efforts to streamline the EC substitute process (following up on feedback and comments made by parents this year)
- Manual will be prepared and made available to parents in the upcoming months
- EOG
 - Danielle: heading in the right direction
 - With changed to the math EOG, be prepared for an initial drop in scores statewide
 - Teacher training in early August for K-3

Jonathan moved to go into closed session. Raphael 2nd.

Closed Session - Personnel, negotiated contracts

Jonathan moved to close. Tracy 2nd.

Signed by officer Caity Gordon