

American Renaissance School
Meeting of the Board of Directors (BOD)
Open meeting minutes
Wednesday, June 28, 2017
6:30 p.m.

Dated Wednesday, June 28, 2017

The Meeting was **Called to Order** at 6:00 pm by Sharon Bell

Board Members Present: Sam Kennington, Matt Reyes, Harriette Bailey, Michele Knapp, Frank DiGangi, Sharon Bell

Board Members Absent: Marc Davis, Jonathan Bell

Administrative Staff Present: Jim Duffey, Betsy Rosenbalm, Jessica Duncan, John Mairs

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

2. Public Comment – N/A

3. Adoption of Agenda

- Michele Knapp moved to adopt the agenda. Motion was seconded by Sharon Bell. Motion passed.

4. Approval of minutes:

May 30, 2017 minutes were tabled and will be submitted via email.

New Business

Committee Reports

- **Finance**
 - Financial Report submitted
- Sam Kennington moved to accept the budget as presented. Motion was seconded by Frank DiGangi. Motion passed.
- **Governance**
 - BOD Applicant interviews are being scheduled; will present recommendations at August or September BOD meeting
- **Property and Facilities**
 - Landlord will replace poles that allow water to enter the building

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- GL Wilson is working on Master Plan for ARS pro bono, but needs some additional information regarding class size, number of rooms, office space, gym space, theatre space, etc...
- Facilities Committee will bring recommendations back to BOD once received from GL Wilson
- ED to cultivate relationship with Statesville Chamber of Commerce
- Met with Theater of Statesville who is interested in developing a partnership for rehearsals and possibly providing acts of plays for ARS students
- Matt Reyes moved to accept the Administration Team recommendations presented. Motion was seconded by Sam Kennington. Motion passed.
 - New hires
 - Jana Lockhart, EC 1:1 TA
 - Tina Farewell, Afterschool Program Director
 - Erin Summand, School nurse
 - Matt Reyes moved to accept the *Administrative Team's personnel* recommendations. Motion was seconded by Frank DiGangi. Motion passed.
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 - **Development/Fund raising**
 - RAP – Sign up Genius for needed volunteers to help move/prepare school for opening in August
 - A parent will oversee the Back-Pack Ministry this year. A letter will go out over the summer to families. Donated items will be stored in totes at the Tradd St. property and will be sent home with students over the weekend and possibly long breaks during the school year
 - **Personnel**
 - Thank you to the Executive Director Search Committee
- **School Report**
 - Building Updates
 - Renovation should be completed by 7/28/17
 - EOGs
 - Final testing results will be released in next 8 weeks; 7/21 is next test date; an alternate portfolio can be submitted for students who do not pass, if needed.
 - Read to Achieve camp is in full swing
 - Danielle Cusick
 - Staff are working on K-8 MTSS plan and will share draft with BOD
 - PD for teachers will be held August 10

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- Technology
 - 3 quotes for technology insurance were presented, including self-insurance
 - Matt Reyes moved to switch technology insurance provider to Tech Defenders, increase technology fee to \$50 and add \$50 fee per repair. Sam Kennington seconded the motion. Motion passed.
- 5. Board Chair Remarks**
 - n/a
- 6. Closed Session (if needed) – Closed session**
 - Michele Knapp moved to go into closed session to discuss attorney privilege and personnel issues. Matt Reyes seconded the motion. Motion passed.
- 7. Return to Open Session**
 - Michele Knapp moved to accept the personnel recommendations of the Administrative team. Motion was seconded by Matt Reyes. Note: Frank DiGangi abstained from voting in that the vote involved a family member.
- 8. Next Meeting and Adjourn –**

The next meeting of the board of directors will be on August 2, 2017 (July meeting) 6:00 pm in the K-5 Building board room.

Sam Kennington made a motion to adjourn.
The motion was seconded by Matt Reyes.
The motion carried.

A motion to approve these board minutes is made, seconded and passed.

Approved on: August 2, 2017 Signature of Officer: Harriette N. Bailey