

**American Renaissance School
Meeting of the Board of Directors (BOD)**

Open meeting minutes

Friday, December 8, 2017

10:00 a.m.

Dated Friday, December 8, 2017

ARS Mission:

To ensure a standard of academic excellence by providing a nurturing environment that allows each child to reach his/her fullest potential as students and citizens.

The Meeting was **Called to Order** at 10:00 am by Sharon Bell

Board Members Present: Sharon Bell, Frank DiGangi, Harriette Bailey, Jonathan Bell, Kameron Brown, Tai McMiller, Ben Stikeleather, Michele Knapp

Board Members Absent: Marc Davis

Administrative Staff Present: Jim Duffey, Jessica Duncan, John Mairs, Andrea Leluika, Danielle Cusick

Administrative Staff Absent: n/a

Others in Attendance: n/a

1. Call to Order – Sharon Bell, Board Chairman

- Moment of silence
- Pledge of Allegiance
- Review of open meeting laws and Freedom of Information Act

2. Public Comment – N/A

3. Adoption of Agenda

Tai McMiller moved to adopt the agenda. Motion was seconded by Kameron Brown. Motion passed.

4. Approval of Minutes

Kameron Brown moved to approve the minutes with necessary revisions. Motion was seconded by Tai McMiller. Motion passed.

5. Recognitions

Jessica Duncan

Sandy Smith – Kindness Rocks

Linda Webster, Melissa Holland and students helped paint rocks and presented them for use as part of the Kindness Rocks Project

Matthew Tomlin – Reading Volunteers

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Organized Statesville High School basketball players to read to ARS K-5 students

Cheryl Pierce and Sandy Smith – PBIS
Beverly Brown – Teacher Assistant
Heather Burns – Parent
Amanda DiGangi – NCCAT

Jim Duffey

ARS/Sharon Elementary Football Team Members
Garrison Head, Ethan Watts, Noah Owens, Simon Jeffreys
Tim Head – Assistant Coach

Andrea Leluika

Be You
Maycee MacDonald, Onice Hernandez, Keyri Nunez-Velasquez

John Mairs

Juli Moore and Carole Dennis – Iredell County Public Library
Student Access

- Virtual Library Card
- Students have year-round access to books/digital resources
- Parents can opt out of program

Frank DiGangi moved to enter MOU with Iredell County Public Library to participate in Student Access with opt out period prior to January 5, 2018. Motion was seconded by Kameron Brown. Motion passed.

Rob Orrill – School Improvement Plan (SIP)

- Discussion of revised SIP
- Training will be provided to staff as needed (i.e., use of EVAAS data for data-driven decision-making)
- SIP will be shared with ARS stakeholders

6. RAP

- Gearing up for Spring Gala/Golf Tournament (3/23/18)
 - Sponsorship packets are ready for distribution
 - Currently approaching ARS vendors for sponsorships

New Business

Committee Reports

Finance

- Financial report submitted by Frank DiGangi
- Proposed budget submitted that requires a budget amendment

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- Leftover fund balance is reflected in current budget
- Charter Financial Services is merging with Charter Success Partners

*Kam Brown moved to accept the budget and financial report as presented.
Motion was seconded by Jonathan Bell. Motion passed.*

Governance

- Met 11/13/17
- Will follow-up with two previously interviewed BOD candidates for continued interest in upcoming BOD vacancies
- Will hold off on any policy manual amendments until after scheduled BOD training (12/8/17)
- Current BOD members will be contacted for interest in serving as officers for 18-19

Parent and Family Engagement Policy was recommended from Executive committee. Policy was approved.

Personnel

- No report

Development/Fundraising

- Giving Tuesday option will be available on school's website

Property and Facilities

- Discussing emergency procedures when students are out of the main buildings or if emergencies occur in either building
- Working with EMS to develop a plan
- Business Community Plan – is this needed?

School Report

Charter Renewal

- Visit scheduled for 1/10/18.

School Reports

- Jessica Duncan
 - Professional Development (PD)
 - 10 staff members attended Fresh Take
2/28 is next PD date and content from Fresh Take will be shared
 - Weekly school tours are being scheduled and are going well
 - Mid-year PDP will be in January

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- Amanda DiGangi submitted survey regarding technology needs
- Invention Convention is being planned
- Danielle Cusiack
 - New Year Mixer
 - EC Head count (56)
 - Title IV - \$10 per iStation
 - Check In data
 - Marked improvement in 5th grade Math and ELA
 - MAP results
 - 2nd grade Math and ELA
 - Cohort 5
 - 12/12 MTSS webinar
 - Will begin monthly meetings
- Andrea Leluika
 - Basketball (T, W & Th)
 - Chorus – K-8 (T)
 - Band – (TH)
 - RAP – Holiday luncheon 12/15
- Jim Duffey
 - Afterschool will no longer carry over each month
 - Health Insurance – employees will now be required to pay \$25 per month toward premium
 - Need to amend employee handbook

7. Board Chair Remarks

N/A

8. Closed Session (if needed)

Harriette Bailey moved to go into closed session to discuss personnel issues, discipline issues and attorney privilege. Motion was seconded by Kameron Brown. Motion passed.

Ben Stikeleather moved to terminate the employment of identified individual to be effective after attorney review of documentation. Motion was seconded by Tai McMiller. Motion passed.

9. Next Meeting and Adjourn –

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The next meeting of the board of directors will be on January 3, 2018 6:00 p.m. in the K-5 Building board room.

Kameron Brown made a motion to adjourn. Motion was seconded by Michele Knapp. Motion carried.

A motion to approve these board minutes is made, seconded and passed.

Approved on: February 7, 2018 Signature of Officer: Harriette N. Bailey